

## Camp Lejeune Water Litigation Monthly Time Report

Firm Name: \_\_\_\_\_

Date: \_\_\_\_\_

Categories: 1. Leadership Case Management Duties 2. Leadership calls/meetings 3. Admin 4. Court appearances 5. Pleadings/Briefing 6. Research 7. Litigation strategy  
8. Doc review & analysis 9. Discovery 10. Experts 11. Settlement 12. Trial prep 13. Trial 14. Appeal 15. Miscellaneous

Last Name, First Name	Professional Level: Partner (PT), Associate (A), Contract (C), Of Counsel (OC), or Paralegal (PR)	Date of Service	Category Code	Detailed Description of Work Performed	Co-Lead Counsel Who Assigned Or Approved Work	Billing Rate	Time Spent (by 0.1 increments)	Fees Total
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## Camp Lejeune Water Litigation Monthly Expense Report

Firm Name: \_\_\_\_\_

Date: \_\_\_\_\_

Categories: 1. Assessment Fees 2. Federal Express / Local Courier, etc. 3. Postage Charges 4. In-House Photocopying 5. Outside Photocopying 6. Hotels 7. Meals 8. Mileage 9. Air Travel 10. Deposition Costs 11. Lexis/Westlaw 12. Court Fees 13. Witness / Expert Fees 14. Investigation Fees / Service Fees 15. Transcripts 16. Ground Transportation (i.e. Rental, Taxis, etc.) 17. Miscellaneous (Describe)

Last Name, First Name	Date	Category Code	Detailed Description	Co-Lead Counsel Who Assigned Or Approved Work	Amount	Receipt Provided: Yes/No (if no, provide reason)
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